



ENERGY STAR® Single-Family New Homes (SFNH) Certification Process Quick-Reference Guide

The step-by-step graphic below illustrates the process that eligible single-family homes follow to earn the ENERGY STAR. Visit the [ENERGY STAR Program Requirements](#) page to learn more about each of these steps.

ENERGY STAR Single-Family New Homes (SFNH) Certification Process		
Getting Started	<ul style="list-style-type: none">✓ Rater confirms that the Builder has signed a partnership agreement with EPA by checking the energystar.gov/ResPartnerDirectory.✓ The Energy Rating Company (ERC) signs a partnership agreement with EPA (which can be checked at energystar.gov/ResPartnerDirectory), and becomes credentialed by a Home Certification Organization (HCO).✓ Once Track A or B has been selected for the project, Rater confirms that the applicable training or credential requirements have been met:	
	Track A – HVAC Grading	Track B – HVAC Credential
	<ul style="list-style-type: none">✓ Rater confirms that they have completed any HCO-mandated training on ANSI / RESNET / ACCA / ICC 310.	<ul style="list-style-type: none">✓ Rater confirms that the HVAC Installer is an HVAC Credentialed Contractor. Recognized companies can be found in the HVAC Credentialed Contractor directories.
	<ul style="list-style-type: none">✓ Optional: Hold kick-off meeting and/or provide program documents to design team.	
Design	<ul style="list-style-type: none">✓ Rater creates a preliminary energy model to ensure the design meets or exceeds ENERGY STAR's performance target.✓ Rater collects the applicable HVAC design documentation from the HVAC system designer for the selected track:	
	Track A – HVAC Grading	Track B – HVAC Credential
	<ul style="list-style-type: none">✓ An HVAC design report compliant with ANSI / RESNET / ACCA / ICC 310, and,✓ The ENERGY STAR SFNH / MFNC National HVAC Design Supplement to Std. 310 for Dwelling & Units	<ul style="list-style-type: none">✓ ENERGY STAR SFNH National HVAC Design Report
Build	<ul style="list-style-type: none">✓ Rater completes Rater Design Review Checklist.✓ Optional: Review construction drawings for compliance with program requirements in the Rater Field Checklist.	
	<ul style="list-style-type: none">✓ At Pre-drywall: Rater verifies that all items on the Rater Field Checklist that will be concealed by drywall have been met via on-site inspection and testing.✓ At Final: Rater verifies that all remaining items on Rater Field Checklist have been met via on-site inspection and testing.✓ Builder ensures that home is constructed to meet the Water Management System Builder Requirements.✓ If pursuing Track B - HVAC Credential, the HVAC contractor completes the HVAC Commissioning Checklist.	
	<ul style="list-style-type: none">✓ Rater completes final energy model to reflect as-built conditions.✓ Rater submits the home's energy model to the HCO.✓ Rater follows HCO's certification and oversight procedures (e.g., quality assurance, recordkeeping, and reporting).	
	<ul style="list-style-type: none">✓ Rater sends ENERGY STAR certified home labels and certificates to Builder (who will affix the completed ENERGY STAR label to the circuit breaker box or other suitable location).✓ Rater coordinates with HCO to report certified homes to EPA.	
Marketing & Labeling		